

## Application Process

- Complete the ABOG QI Activity or Simulation Application and submit via email to [moc@abog.org](mailto:moc@abog.org)
- Include all relevant details when answering questions or reference attachments when needed
- Include a point of contact which can be listed on the ABOG internal website

## ABOG Review Process

- Allow up to 4 weeks for processing
- Committee may request additional details throughout the process
- Approval letter will include language for use when sharing MOC Part IV credit approval with your participants

## After Approval

- Program information will be listed on an internal site for diplomates which includes the Program Representative contact information as indicated in application
- Collect participant information in provided Excel Spreadsheet
- Report to ABOG before December 15 each year via email to [moc@abog.org](mailto:moc@abog.org)
- Can send a list as often as appropriate - some sponsors send a monthly update

## **Maintenance of Certification – Part IV Improvement in Medical Practice Activity Sponsor Frequently Asked Questions**

### ***What should we include as attachments with our application?***

Any relevant documents that provide additional detail related to the applications questions such as agendas, checklists, curriculum outlines, presentations, training outlines, process maps, etc.

### ***What is the cost to submit an application for an ABOG-approved MOC Part IV activity?***

There is not an application fee for ABOG-approved MOC Part IV activities at this time.

### ***How do we determine/define meaningful participation?***

Physician participation in an approved QI effort is considered meaningful when:

1. The QI effort is intended to provide clear benefit to the physician's patients and is directly related to the physician's clinical practice of Obstetrics and Gynecology.
2. The physician is actively involved in the QI effort, including, at a minimum, working with care team members to plan and implement interventions, interpreting performance data to assess the impact of the interventions, and making appropriate course corrections in the improvement effort.
3. The physician is able to personally reflect on the activity, describing the change that was performed in their practice and how it affected the way care is delivered.

*(Meaningful participation reproduced from pages 21 and 22 of the MOC Bulletin)*

### ***How soon will we receive notification of approval?***

The review process may take up to four weeks from the date you submitted the signed application.

### ***Will the Board advertise the activity on their website?***

ABOG-approved activities will be included on a list of available Part IV activities which ABOG diplomates can view by logging into their personal page.

### ***How does a physician receive credit?***

The program representative must report the individual physician participation to ABOG via email. ABOG will provide a participant spreadsheet template for the sponsor to utilize.

***How do I submit participant lists?***

Please submit participant lists to [moc@abog.org](mailto:moc@abog.org) using the format provided in the participant list spreadsheet. This list should include first and last name, email and ABOG ID number (if available).

***How often should I submit participation lists?***

This varies from sponsor to sponsor. Some sponsors choose to send shorter lists on a more frequent basis (week or monthly); others choose to submit less frequently (annually or biannually). The participation lists must be submitted before the December 15<sup>th</sup> deadline each year.

***What is the deadline to submit the participant lists?***

All lists must be submitted to ABOG by December 15<sup>th</sup> of each year. It is recommended that sponsors send lists on an ongoing schedule throughout the year (monthly or biannually) rather than waiting until the deadline whenever possible. This allows MOC credits to be processed and applied to diplomate accounts in a timely manner.

***If a diplomate has questions about ABOG requirements, who should they contact?***

Diplomates may contact the Maintenance of Certification department by calling 214-871-1619 or emailing [moc@abog.org](mailto:moc@abog.org).

***May we use the ABOG logo in our publication?***

No. We do not allow the use of our logo in publications or online. You may only use the approved language included in your approval letter.

**If you have additional questions about MOC Part IV, please contact:**

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MOC Program Coordinator/Administrator  
[anovak@abog.org](mailto:anovak@abog.org)  
214-871-1619